
Library Board Meeting via Zoom, 10am, May 19, 2021

minutes approved _____

1. Call to Order: 10:02am

Present: Board Members: Brenda Lolley (Chair), Gordon Ohlke and Mark Jamison (Council reps), Pierre Mercier (Archives), Cathy Sawyer-Griffin, Carol Rogers; Staff: Linda Chadwick.

2. Introductory Comments – Board Chair (correspondence, announcements):

- - B. Lolley announced that Gerry Last has stepped down from the Library Board; recognition for G. Last and former Board member M. Kluensch was discussed; B. Lolley attended the OLS Board Assemblies meeting in April; the meeting involved introductions and elections with the next meeting scheduled for the fall.

3. Approval of the Agenda

Moved by P. Mercier and seconded by C. Sawyer-Griffin. Carried. 023-2021

4. Declaration of Conflict of Interest - None.

5. Consent Agenda

- a. April Board minutes
- b. April statistics
- c. May 12, 2021 financial report
- d. April/May CEO report

B. Lolley noted that a statistical look at April 2020 versus April 2021 is the first time that COVID-affected months can be directly compared; also, noted was the social impact of the Library in Lyndhurst.

Moved by G. Ohlke and seconded by C. Rogers “That the LTIPL Board accepts the consent agenda which includes the April Board minutes, April statistics, May 12, 2021 financial report, and the April/May CEO report.” Carried. 024-2021

6. For reports/discussion/decision:

a. Council Report:

- M. Jamison is the Council’s representative for the Province’s Municipal Code of Conduct Consultation; G. Ohlke reported that recent topics at the Council table are building permits, Economic Development Committee structure, roads and the communication tower on County Road 32.

b. Archives Report:

- the Board welcomed Township Director, K. Goodman; P. Mercier and K. Goodman reported on the Archives Working Group meeting that was held on May 18, 2021; given the Archives Committee’s resolution (see below) and the availability of offsite overflow storage space at the Works Building, K. Goodman proposed next steps for the project; impacts on operating and capital budgets for both the Library and the Township were discussed.

The Archives Committee has agreed to the following resolution:

“The Archives Committee agrees to the relocation of the Archives to Jessie St 2nd floor, upon the completion of renovations rendering it an adequate and appropriate accommodation for the Archives.”

Moved by C. Rogers and seconded by G. Ohlke “That the LTIPL Board receives the recommendation from the Archives Committee.” Carried. 025-2021

Moved by G. Ohlke and seconded by M. Jamison “That the LTIPL Board agrees to the relocation of the Archives as stated in the Archives Committee’s resolution.” Carried. 026-2021

c. Community Survey, Strategic Planning:

- strategic planning arrangements with P. Malcom are pending the arrival of the new Library CEO; the Library Board will define the composition of various focus groups to be included in the process.

d. Revised Budget 2021:

Moved by M. Jamison and seconded by G. Ohlke “That the LTIPL Board accepts the revised draft budget for submission to Council at the June 7, 2021 Council meeting.” Carried. 027-2021

e. Report to Council:

Moved by P. Mercier and seconded by C. Rogers “That the LTIPL Board accepts the draft staff report prepared by K. Tindal and L. Chadwick for submission to Council at the June 7, 2021 Council meeting.” 028-2021

7.0 For exploration

a. Advocacy: sharing/promoting/celebrating LTIPL

- B. Lolley mentioned that she shared the community engagement survey link with various municipal stakeholders; it was agreed that there is a need for a ‘serious’ Library celebration when the Library fully reopens to the public.

8.0 Items for the next agenda (add as identified)

- Strategic planning next steps

- new Library Board members; suggestion to create a Board nominating committee; perhaps a need to define skill sets that may be required on the Board.

10.0 Meeting Evaluation: Good meeting. Two thumbs up.

11.0 Adjournment:

Moved by P. Mercier and seconded by C. Sawyer-Griffin to adjourn 11:50am. 029-2021

Next meeting June 23, 2021; 10am via Zoom.