



# Leeds and the Thousand Islands Public Library Board

## Bylaws

<b>SECTION: BYLAWS</b>	<b>NO: BL-04</b>
<b>TITLE: Powers and Duties of the Board</b>	<b>Date: September 2021</b>
	<b>Next Review Date: September 2024</b>

### 1.0 Preamble

- 1.1. The powers and duties of the library board are prescribed in the *Public Libraries Act*, R.S.O. 1990, chapter P44, to which this bylaw adheres. The role of the library board is to govern the affairs of the library, and in accordance with the *Public Libraries Act*, section 20.

### 2.0 Powers and Duties of the Board

- 2.1. The Leeds and the Thousand Islands Public Library Board shall:

- Seek to provide a comprehensive and efficient public library service that reflects the community's unique needs;
- Bear legal responsibility for the Leeds and the Thousand Islands Public Library;
- Operate one or more libraries, and ensure that they are conducted in accordance with the *Public Libraries Act* and the regulations;
- Determine and adopt written policies to govern the operation of the Board and Library;
- Set the strategic goals and objectives of the Library;
- Fixe the dates and times for regular meetings of the Board and the mode of calling and conducting them, and ensure that full and correct minutes are kept;
- Make provision for insuring the Board's real and personal property;
- Take proper security for the Treasurer;
- Appoint a competent and qualified Chief Executive Officer; evaluates and fixes the rate of pay of the CEO, and if necessary, dismisses the CEO;
- Work with the CEO to prepare a budget adequate to carry out the library's goals and objectives and present this budget to council;
- Ensure that the Library is operated in accordance with the *Public Libraries Act*, R.S.O. 1990, c. P.44; and
- Approve and submit all reports required by Council, the Ministry, or the Government of Ontario.

### 3.0 Delegation of Operational Management

- 3.1. Under the *Public Libraries Act*, s. 15(2), the library board must appoint a Library CEO. The Library Board delegates authority for management of library operations to the Chief Executive Officer.

History			
<b>Approval Date:</b>	September 15, 2021	<b>Approved by:</b>	B. Lolley
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